



Athletics Activity Staff Job Description

Overview of the Position

Activity Leaders are responsible for the facilitation of a specific activity or group of activities on campus, including but not limited to Arts & Crafts, Athletics, Wonder Works, Splash Zone, and Dance. Their primary role is to provide Campers the opportunity to explore personal, collaborative, and/or competitive skills.

In collaboration with their Program Director, Activity Leaders plan and prepare programs in their specific areas, based on a specific schedule. In addition, they assist with a variety of Special Events and Theme Days on campus, and may supervise Campers during off-campus field trips.

The learning experience, aspirational arc, and anticipated outcomes for Campers during the summer is largely due to their interactions, and application of the skills imparted by Activity Leaders.

Each Campus will have 3 Athletics Activity Counselors. These Staff Members will rotate through the day between the Gym, Field, and Blacktop areas. The field is a space for organized sports, drills, relay races, and other types of physical games. Some campuses don't have adequate field space, so their blacktop will act as a field space and will be indicated as "Blacktop 2". Blacktop is a space for organized sports, drills and games. For camps without a field, the blacktop should be split into two separate areas (outlined with chalk) to accommodate 2 groups being scheduled there at one time. Gym is a space where Campers get a chance to work cooperatively while playing a variety of games.

Role and Responsibilities

- Maintain a clean, safe space for activities
- Be a positive role model; earn respect through action from Campers and Staff
- Follow and enforce all camp rules and policies
- Motivate Campers to enthusiastically participate in all camp activities and events

- Effectively communicate with Campers and Staff
- Collaborate with Program Director to provide developmentally appropriate activities across all Camper Divisions (age groups), modifying as needed.
- Visual and hearing ability to identify and respond to dangers or emergencies
- Physical ability to respond to situations requiring rapid attention
- Physical strength, endurance, and patience to maintain constant supervision throughout camp
- Athletics Activity Staff should follow all programming as written for each week.
- Athletics Activity Staff Members should get all materials ready before the group arrives.
- The field should always be kept clean and free of branches, large rocks, cups or any other garbage.
- The Athletics Activity Counselor should be running the games, drills or activity at all times.
- The Athletics Activity Counselor will demonstrate the required skills during the introduction of the game or drill.
- The Athletics Activity Counselor should explain each lesson specifically before they get started.
- They should instruct the group Staff on how they can assist during the period.
- Athletics Activity Staff should recognize when a Camper is having difficulty and should take the initiative to help them at all times.
- Make sure the Campers get the appropriate amount of water breaks and be mindful of the sun and hot days.
- All materials and supplies should be cleaned up and be put back in the gym at the end of the day.
- The blacktop should be kept clean and free of garbage, branches, twigs, sticks and leaves to prevent injuries from occurring.
- All Staff should be modelling and encouraging proper sportsmanship.
- They should look around the gym at the end of the day and make sure that campers did not leave any belongings in the gym.

Set-Up:

1. Set up will change each day depending on the sport or activity that is planned for that week.
2. The Athletics Activity Counselor will make sure that the materials are ready for use before the group arrives.
3. Spray chalk and paint spray will be stored in the Director's office and the Athletics Activity Counselors will retrieve them when needed.
4. All sports equipment will be stored in the gym and will be distributed as necessary.
5. The gym should always be neat and clean.

6. Be aware of any water spills (they must be cleaned up immediately).
7. All balls should be kept in the ball cart or ball bags.

Schedule for Field Activities

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Baldwin	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
Bellmore	Soccer Skills	Track & Field	Basketball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
Deer Park (blacktop 2)	Games	Track & Field	Volleyball Skills	Games	Games	Track & Field Meet	Baseball Softball T-Ball Game	Games
East Rockaway	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
Farmingdale (Blacktop 2)	Games	Track & Field	Volleyball Skills	Games	Games	Track & Field Meet	Baseball Softball T-Ball Game	Games
Hicksville	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
Melville	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
St. James	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball	Ultimate Frisbee

							Game	
Syosset	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee
Valley Stream (Blacktop 2)	Games	Track & Field	Volleyball Skills	Games	Games	Track & Field Meet	Baseball Softball T-Ball Game	Games
Williston Park	Soccer Skills	Track & Field	Baseball Softball T-Ball	Games	Flag Football	Kickball	Baseball Softball T-Ball Game	Ultimate Frisbee

Schedule for Blacktop Activities

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Baldwin	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
Bellmore	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
Deer Park	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Basketball
East Rockaway	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
Farmingdale	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Basketball
Hicksville	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games

Melville	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
St. James	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
Syosset	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games
Valley Stream	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Basketball
Williston Park	Kickball	Baseball Softball T-Ball	Games	Floor Hockey	Basket ball	Games	Games	Games

Schedule for Gym Activities

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8
Baldwin	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
Bellmore	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
Deer Park	Soccer	Games	Baseball Softball T-Ball	Soccer	Flag Football	Kickball	Volley ball	Ultimate Frisbee
East Rockaway	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
Farmingdale	Soccer	Games	Baseball Softball T-Ball	Soccer	Flag Football	Kickball	Volley ball	Ultimate Frisbee
Hicksville	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball

Melville	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
St. James	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
Syosset	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball
Valley Stream	Soccer	Games	Baseball Softball T-Ball	Soccer	Flag Football	Kickball	Volley ball	Ultimate Frisbee
Williston Park	Games	Games	Volleyball	Soccer	Games	Track Meet	Volley ball	Basketball

Immediate Supervisors

Program Director

Athletics Activity Staff Eligibility

Activity Leaders should be former Camps 'R' Us Counselors with at least 2 years of camp experience and should be at least 18 years old, though preference is given to applicants 21 years and older. Interest, aptitude, or documented expertise in athletics is preferred. Additional relevant experience will be considered when specific eligibility requirements within the camp experience are not met.

Training Requirements

Activity Leaders are required to be certified in American Red Cross Responding to Emergencies First Aid, CPR/AED for Professional Rescuers, and Anaphylaxis response.

In addition, Activity Leaders are required to attend and complete all assigned pre-season training and orientation sessions, both on-line and in person, and must actively participate in Campus set-up.

Hours

Monday- Friday 8:30 AM - 5:10 PM

Overtime opportunities are available, 7:15 AM to 6 PM

Compensation

Activity Leader base salary ranges between \$1365 and \$3,675 for the full camp season, based on age, experience, and professional certifications.

A \$315 bonus is awarded for completing all of the following, as defined in the employee contract:

1. Early Contract Signing and Submission of all Employee Paperwork
2. Attendance at all online and in-person Training, Orientation and Camp Set Up Sessions
3. Perfect Summer Attendance

Activity Leaders qualify for overtime pay. When covering as the Senior Staff Member during morning and afternoon extended hours, they are paid at the rate of \$30 or \$25 per extended hours session, respectively.

If an Activity Leader works the extended hours as a non-Senior Staff member, overtime pay is 1.5 times the calculated hourly rate.

Additional Benefits

All Camps 'R' Us approved professional development conferences, certifications, workshops and meetings will be paid for by Camps 'R' Us. Additional per diem pay is available for Activity Leaders for Open Houses, off-season camp events, and training programs. Specific per diem amounts and pay information will be discussed as needed with Camp Administration.